



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

Wednesday, 24 April 2024 - 6.00

p.m.

Morecambe Town Hall

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. Meetings are livestreamed, please click [HERE](#) to watch using MS Teams. Please contact Democratic Support via email democracy@lancaster.gov.uk if you wish to register to speak or ask a question at this meeting. The deadline to register is 12pm on Friday 19 April.

Mark Davies,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Wednesday, 24 April 2024 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 13 March 2024 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

To receive questions in accordance with the provisions of Council Procedure Rules 11.1 and 11.3 which require members of the public to give at least 3 days' notice in writing of questions to a Member of Cabinet or Committee Chairman.

7. **PETITIONS AND ADDRESSES**

To receive any petitions and/or addresses from members of the public which have been notified to the Chief Executive in accordance with the Council's Constitution.

8. **LEADER'S REPORT** (Pages 5 - 8)

To receive the Cabinet Leader's report on proceedings since the last meeting of Council.

9. **MAYOR'S ANNUAL REPORT** (Pages 9 - 10)

To receive the annual report of the Mayor.

10. **CABINET ANNUAL REPORT** (Pages 11 - 44)

To receive the Cabinet's Annual Report containing the Business Progress Reports of the Leader and each Cabinet Member in accordance with Part 2, Section 4 of the Council's Constitution [paragraphs 3.1 (j) and 5.1(m)].

The reports of individual Cabinet Members are included in this agenda and will be presented at the meeting:

Leader of the Council (*Report to follow*).

Climate Action.

Communities, Wellbeing and Partnerships.

Corporate Services.

Environmental Services (published 17 April 2024).

Finance and Resources.

Housing & Homelessness.

Planning & Placemaking

Regeneration, Skills and Digital Innovation

Visitor Economy, Community Wealth Building & Culture.

11. **OVERVIEW AND SCRUTINY ANNUAL REPORT** (Pages 45 - 53)

To receive the Annual Report of Overview and Scrutiny.

12. **AUDIT COMMITTEE ANNUAL REPORT** (Pages 54 - 56)

To receive the Annual Report of the Audit Committee.

Published 18th April 2024

OTHER BUSINESS

13. **STATEMENT OF LICENSING POLICY 2023-2027 LICENSING ACT 2003** (Pages 57 - 90)

Report of Licensing Manager

14. **COUNCILLORS' CODE OF CONDUCT: REPORTING OFFERS OF GIFTS AND/OR HOSPITALITY** (Pages 91 - 94)

Report of the Monitoring Officer.

15. **APPOINTMENTS AND CHANGES TO COMMITTEE MEMBERSHIP**


Group Administrators to report any changes to Committee Membership.

16. **QUESTIONS UNDER COUNCIL PROCEDURE RULE 12**

To receive questions in accordance with the provisions of Council Procedure Rules 12.2 and 12.4 which require a Member to give at least 3 working days' notice, in writing, of the question to the Chief Executive.

17. **MINUTES OF CABINET** (Pages 95 - 108)

To receive the Minutes of Meeting of Cabinet held 20 February 2024.



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

Published on, 16 April 2024.